



# Electronic Discovery Services

With one gigabyte of data representing approximately 75,000 pages or 38 boxes of paper documents and the average hard drive in enterprises representing 500 gigabytes of data, manual review of electronic files is not a feasible option for legal review. By using advanced technology, Digital Mountain provides electronic discovery enabling law firms and in-house counsel to review relevant files efficiently at a cost effective price point.



Digital Mountain provides electronic evidence collection and data discovery processing services for files stored on all major operating systems and can extract data from a variety of storage media such as hard drives, tapes, DVDs, CDs, storage arrays, smartphones, tablets, wearables and other IoT devices. Our process includes forensics imaging, restoration and data extraction, so key metadata is preserved and original storage media remains in production for business use.

We also support collections and discovery for a variety of database-backed applications and cloud-based systems. This service would be used in stock option backdating cases, employment litigation matters involving Human Resource Information Systems (HRIS) and other types of cases.

The filtering, processing and production process includes the following:

- Deduplication
- Removing files that are not relevant (e.g., operating system and program files)
- Extracting key files based on file type
- Filtering electronic evidence based on advanced searching
- Enabling viewing of native files even when the originating application is not available
- Native data exports compatible with in-house review tools (e.g., Concordance, Relativity, etc.)
- Conversion to PDF and TIFF if relevant
- Optional bates numbering and designation stamping

When password protected files need to be reviewed, we have the ability to perform password cracking services on most files. In cases where the native application is not available or standard file viewing software is ineffective, we provide file viewing services as part of our full solution electronic data discovery offering.

Digital Mountain provides email processing capability for over ninety-nine percent of email applications including Exchange, Outlook, Outlook Express, Lotus Notes, Groupwise and others. For powerful Web-based file filtering, processing, review and production on-demand, we offer Relativity and other review tools. Our flexible solution is designed to simplify the electronic data discovery process and enable your legal team to achieve the most optimal results while minimizing costs.

Please contact us for your electronic data discovery needs at  
**(866) DIG-DOCS or [info@digitalmountain.com](mailto:info@digitalmountain.com)**